



# WATER APPLICATION FORM

**Application Form No: .....**

**PLEASE FILL WHERE APPLICABLE**

**CUSTOMER DETAILS**

NAME.....	
PLOT NO.....	HOUSE NO.....
ESTATE ..... AREA /ZONE.....	
ADDRESS {BOX}..... POSTAL CODE.....	
TOWN.....	
Telephone No.....	
E-mail address.....	
Preferred Bill delivery method {email [ ], sms [ ]} Tick as applicable	

**MANDATORY ATTACHMENTS**

a) ID No..... (Attach copy)	b) PIN NO ..... (Attach copy)
c) APPROVED PLAN... (Attach copy)	d) Ownership Document/TITLE DEED.. (copy)
e) DRAW A SKETCH ...(Back page)	

Applied for {*tick as applicable*}

Domestic use [ ]	Industrial use [ ]	Construction use [ ]				
Commercial use [ ]	Water kiosk [ ]	School [ ]				
Government Institution [ ]						
Institution (Church, College, Private Hospital, NGO [ ]						
If other specify.....						
Other existing connections in your premises (if any) .....						
	Connection No.		Connection No.		Connection No.	
1		2		3		4

**Customer submitting application** NAME.....`.....Sign.....Date.....

**Officer receiving application** NAME.....Sign.....Date.....

**CONDITIONS OF SUPPLY**

1. Any infrastructure installed becomes the property of the water service provider immediately and unconditionally.
2. Application for the water connection as a rule, be dealt with in order of priority of date, but the water service provider reserves the right of executing the work in the manner and at time best to his convenience.
3. If any account is overdue the water supply shall be cut off and shall only be reconnected upon payments of the outstanding bills and requisite reconnection fees and deposit.
4. The water services provider shall during the validity of the supply agreement have the right forthwith and without notice to terminate the agreement for any antecedent right against the consumer including the right to take proceedings.
5. No consumer shall use, or permit to use, any water supplied in pursuance of an application made by him under regulations except for such use as specified by him in the application.
6. No consumer shall convey, or permit to be conveyed by any means whatever, for use as outside his plot, or for sale, any water supplied to him by the service provider except by prior consent of the water service provider.
7. The consumer's responsibility begins immediately after the Meter.
8. It is the responsibility of consumer to give access to meter and premises to the water service provider or his authorized agent who shall reserve the right to disconnect in the event of no such access being granted. The consumer shall further be responsible for the security of their meter.
9. The current rate for water charges range from Kshs.90.00/m<sup>3</sup> to 180.00/m<sup>3</sup>
10. No water pump shall be installed to our line.
11. The company may ration the supply of water in times of shortage.
12. The company reserves the right to reject your application or withdraw the connection for any false information given or default on payments for services rendered for your other existing connections.
13. The applicable charges shall be paid to the Company by the consumer before the supply is connected
14. The customer will provide labor for trenching and backfilling.
15. In connection with this application, I authorize DAWASCO to carry out credit checks with or obtain my credit information from, a credit reference bureau. In the event of the account going into default, I consent to my name, transaction, and default details being forwarded to a credit reference bureau for listing. I acknowledge that this information may be used by banking institutions and other credit grantors in assessing applications for credit by me, associated companies, and supplementary account holders and for occasional debt tracing and fraud prevention purposes.

**Note:** All connection charges are to be paid through bankers Cheque to Dadaab Water and Sanitation Company Limited, or cash deposited in the company account.

**CUSTOMER OBLIGATION**

I confirm that the above conditions are acceptable to me

.....  
**CLIENT'S NAME & SIGNATURE**

.....  
**DATE**

(For official use)

**SITE EVALUATION REPORT**

<b>WATER</b>	<b>DETAILS</b>
AREA ZONE.....  BETWEEN WS/.....AND WS/.....  EVALUATOR1..... SIGN.....  GIS: Longitude.....Latitude. ....  EVALUATOR2..... SIGN.....  FINANCIAL EVALUATED BY: .....  SIGN.....	

**CHECKED BY: OPERATIONS OFFICER**

**Comments**.....  
SIGN.....DATE.....

**APPROVED BY: TECHNICAL MANAGER**

**Comments**.....  
SIGN.....DATE.....

**APPROVED BY: COMMERCIAL SERVICES MANAGER**

**Comments**.....  
SIGN.....DATE.....

The approved connection charges are:

Refundable Deposit ..... Receipt No.....  
Administration charges.....  
Pipes and Fittings .....Labor.....

**TOTAL CHARGES**..... **Signed & stamped** ..... ( **Contracts Officer**)

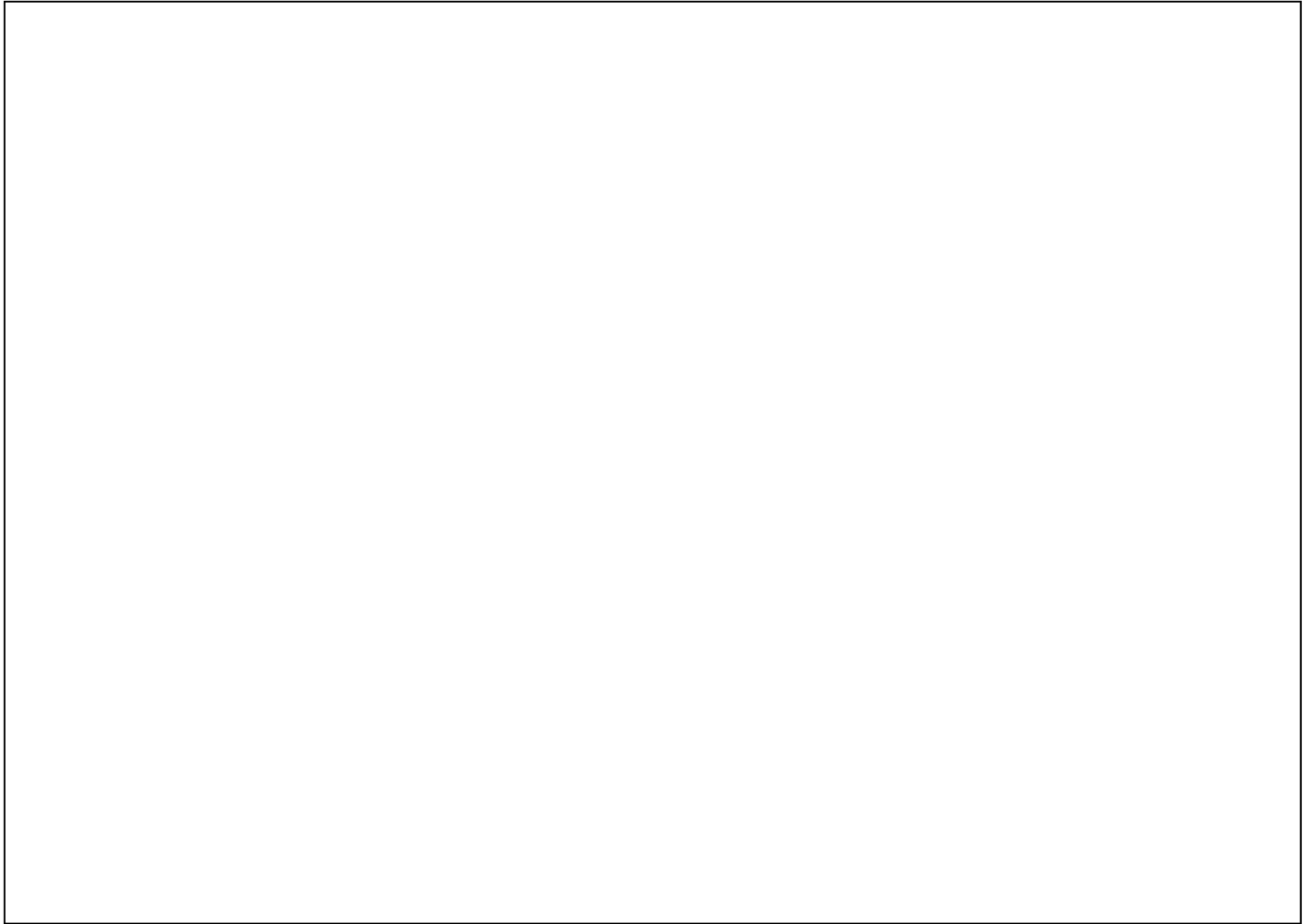
**NB:** The customer will provide labor for trenching and backfilling.

**COMPANY OBLIGATION**

Dadaab Water & Sanitation Co. Ltd agrees to supply water to the consumer named above as requested according to the conditions of supply indicated.

**Managing Director:** Signature.....Date.....

SKETCH SHOWING LOCATION FOR CONNECTION  
(To be completed by applicant)



**(For official use)**  
**Officer installing connection:**

DATE OF CONNECTION..... NAME.....SIGN.....

ACCOUNT NO..... METER NO.....SIZE.....

WATER TURNED ON..... DATE.....COMMENT.....

METER INSTALLATION: Horizontal raised  Horizontal Surface  Horizontal Underground   
Vertical raised  Vertical Surface  Vertical Underground

**Billing Unit:**  
Activated in billing system by NAME.....SIGN.....DATE.....